

Call for Bids for Host CERME 15 (February 2027)

The Congress of ERME, the European Society for Research in Mathematics Education, is successful in gathering an increasing number of European researchers biannually. CERME12 gathered about 900 participants and CERME13 will gather at least as many.

After planning CERME 14 in Bolzano for February 2025, we already need to start preparing for CERME15 in February 2027.

The ERME board calls for mathematics education research groups willing to do an important service to the functioning of the community by submitting a bid to host the next congress. (Note that commercial conference agencies can not apply alone, only mathematics education research groups, possibly with the help of conference agencies. At least some of the organisers should have experience as CERME participants.)

Please, apply until **August 25, 2023** by email to:

Carl Winsløw, President of ERME, winslow@ind.ku.dk

using the cover letter shown at the last page.

If you have any questions on planning and necessities of the congress, do not hesitate to ask Carl Winsløw.

APPLICATION FOR HOSTING CERME 15 (2027)

1. General conditions

The university is willing to host CERME 15 and YERME day in February 2027 and accepts the aims and vision of the European Society for Research in Mathematics Education (ERME, see <http://erme.site>).

Our application refers to the following general conditions:

- Time: February 2027
- Place: The Local Organizer (LO) offers a place with good and cheap flight connections and with good working facilities at the conference venue.
- Accommodation: It has a good standard with inexpensive options and is close to conference place. It includes not expensive Internet connection.
- Duration: five days (from Tuesday to Saturday, preceded by YERME day on Monday).
- Participants: facilities are required for up to 900-1000 participants (CERME 13 attracted 900). If the conference site could welcome more, it would even be better. The final number restriction must be a common decision of the ERME board, the IPC and the local committee for policy and scientific reasons.
- All researchers in mathematics education are welcome. Participants from below—average-income countries in Europe and adjacent countries can apply for financial support after consideration of their own funding conditions and engagement in the conference.
- Programme: It is decided by an International Programme Committee (which includes the local chair). The programme includes in particular plenary lectures and up to 35 parallel working groups (around 50-60 rooms for group work needed plus a big hall for all participant)
- Budget: The LO submits a calculation in which all costs are listed (expected incomes and expected expenses), including the ERME membership fees (30€ for full members and 10€ for PhD students) and 15€ for the Graham Littler Fund (for everybody). The conference fees must keep in a very reasonable range, preferably under 450€ including the conference dinner, which should not be an optional cost for reasons of inclusion.
- The online submission system and the registration system must be organized using a professional tool like ConfTool, and this must be included in the budget.
- The preparation of the conference includes setting up a web site in coordination with the ERME web site, with all information about scientific program, the venue and the accommodation. For the online submission and registration, the timeline should approximately follow that of CERME12 (see <https://www.cerme12.it/deadlines/>).

2. The Hosting University and the Local Organizing team

Please insert here

- a) a short description (about 15 lines) of the Hosting University including its contribution to mathematics education (please indicate also the web site).
- b) a short description (about 15 lines) of the LO team (chair, members – including CERME experience) and the responsibility that each member of the team will take.

3. Time and place

Please insert here information about

- a) the suggested days in February and comment on their advantages and disadvantages, particularly possible overlapping with other events.
- b) the suggested place (including distance to airports, flight connections with fares, transport to the venue, and other information that might be useful) and comment on its advantages and disadvantages (the possibility of providing rooms for all activities, the equipment of the rooms, and the general conditions including the web connection)
- c) the accommodation and selection of meals provided (if provided by a full board, possibility of vegetarian and kosher food)
- d) the facilities at the venue (plenary room, working rooms, technology, computer- and internet access, ...)
- e) the possibility of social events.
- f) the possibility of eventually having a larger number of participants; indicate the absolute upper limit of participants.
- g) the climate.

4. Budget

The budget should include

a) Income

- Fees from participants (including registration and ERME membership) should ideally not be above 450€ and provide a reduced fee for PhD-students
- Support from institution and companies is usually required for keeping the fees reasonably low

b) Expenses

- Provided meals
- Proceedings
- Social event
- Organisation
- Rooms and equipment
- Support to participants
- ERME membership (to be paid to ERME): 30€ for full members, 10€ for students
- about 4000-4500 € for the conference management system (such as Conftool)

- 15€ per participant for the Graham Littler Solidarity Fund
- the conference dinner must be included in the fee
- Invitations of plenary speakers: 3000 €
- Expenses for hosting the YERME day (with up to 120 participants; as there is no fee to attend this day, the income needs to come from the overall CERME budget). In particular: coffee breaks and a dinner for about 130 people during the YERME day (attended by YERME participants the board).

c) Information about further costs for the participants: typical hotel prices, typical restaurant prices

5. Further time plan

Please comment on the following time plan:

Oct 2023 Decision on host by the ERME board
2024 Finalization of local plans, contracts; first meetings with ERME President
 Appointment of IPC chair and co-chair for CERME15 (by the ERME board)

Feb 2025 Appointment of the rest of IPC for CERME15 (by the ERME board)
 Promotion of CERME15 at CERME14
 First formal meeting with the ERME board (at/just after CERME14)

2026

March/April First Announcement
 June, 1 Second Announcement
 Aug, 1 Pre-registration form available on-line
 Sept, 15 Deadline for Pre-registration, Paper and poster submissions, Requests for financial support
 Nov, 5 Return paper review forms to group leaders.
 Nov, 20 Resolutions to papers, posters and financial support sent.
 Dec, 20 Reduced fee registration deadline
 Dec, 20 Resubmit revised paper and posters

2027

Jan, 10 Papers on the congress website
 Jan, 31 Increased fee registration deadline.
 February Congress

APPENDIX:

Some further comments that should be taken into consideration in the application:

Basic requirements for the conference venue (=must have):

- 1 auditorium (seating capacity for at least 700 people, better would be more)

- at least 50-60 rooms for group work (between 15 and 70 people), all equipped with a data projector and overhead projector, some laptops
- computer access by wireless network for the participants
- working space for participants, especially if the hotel is not very close.
- offices for scientific program committee, the ERME board and the organizers.
- cafeteria and/or vending machines available.

Suggestions to Local Organizers and Program Committee:

- The conference venue should preferably be close to the hotels and to the place where participants have lunch and dinner. An ideal conference location (including accommodation, conference venue and meals) would be situated with good facilities in the same location within a short (top 10 minutes) walking distance from a lively town with, for example, shopping possibilities.
- The scientific program committee and the working group coordinators should let the local organizers know WELL IN ADVANCE their needs regarding seminar rooms and the equipment in the rooms.
- Certificates and receipts: These should be given to all participants. It is advisable to prepare the receipt of the registration fee for all participants in advance.
- The applicant should compare the advantages of self-organising with those coming from using the facilities of a professional agency and explain the reasons of their choice.

Appendix: Cover letter form

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Please use an official University letter for this cover letter, and send the letter (with signature/s), together with the bid, as one pdf-file, by **August 25, 2023.**
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Application for Hosting CERME 15 - 2027

From:
University of ...
Name and title/function of official representative ...
Address
Phone
email
website

To:
Carl Winsløw, President of ERME, winslow@ind.ku.dk

Subject: Application letter for hosting CERME-15 (2027)

Dear board members of the European Society for Research in Mathematics Education (ERME)

Herewith, the University of xy, Department of xy, applies to host the 15th Conference of European Research in Mathematics Education in our country. In the attachment (same file), we include all necessary information about the hosting University and the local organization.

We are looking forward to getting the decision of the ERME board by the end of October, 2023.

Best wishes

Signature

Signature

(Official representative of University) (Chair of prospected Local Organizing Team)